

WILDWOOD HOMEOWNERS' ASSOCIATION IMPROVEMENT REQUEST FORM

In accordance with the recorded covenants, conditions and restrictions of the association, and in order to protect each individual lot owner's rights and values, it is required that any lot owner who is considering improvement of his deeded property to include, but not be limited to patio covers, decks, outside buildings, fencing, building add-ons, etc., to submit the following to your homeowner's association **prior to initiating work on the planned improvements:**

1. **Complete this Improvement Request Form and**
2. **ATTACH complete, detailed building plans and specifications to include other helpful data which will better enable the ACC to make a decision on your request (pictures, paint/color samples, material samples, etc.)**
3. **Attach a plat map/site plan of your lot/home showing the location of the proposed improvement(s)**

If any change/modification is made to the property without ACC approval, the association has the right to tell the homeowner to remove the improvement from the property. Any homeowner considering any exterior improvement to their property is urged to review the recorded deed restrictions prior to initial request.

Owner Name: _____
Address: _____ San Antonio, Texas *****
Home Phone: _____ Work Phone: _____
Email _____

Briefly describe the improvement which you propose: _____

Who will do the actual work on this improvement? _____

Location of Improvement (check actual areas that apply):

- Front of dwelling Back of dwelling Side of dwelling Roof of dwelling Garage Patio
 Other (describe) _____

Material to be used for the improvement (check if applicable items) :

- Brick (Color _____) Cement (Color _____) Stucco (Color _____)
 Wood (Color _____) Electric
 Siding (Wood Aluminum) Glass
 Paint (Color _____) Stain (Color _____)
 Other (Explain) _____

I understand that the Architectural Control committee will act on this request within thirty (30) days of receipt of this request and contact me in writing regarding their decision. I agree not to begin any property improvement without written approval from the Architectural Committee. I understand that all construction will meet with City codes and that the Architectural Control Committee approvals do not override the City codes but rather are intended to work with them.

Homeowner's Signature _____ Construction Start Date _____
Date _____ Estimated Completion Date _____

Mail or Deliver Completed Form to: Wildwood Management Group, 2611 N. Main, San Antonio, TX 78212;
Committee Received Date _____